

Masters of Arts in Development Administration
As per Choice Based Credit System (2016-17 onwards)

SEMESTER- II

Subject Code	Course Title	Credits	Number of Hours
Technical Training Subjects – Cooperation (COR)			
213 (COR)	Cooperative Sector Acts and Rules - I	4	50
214(COR)	Cooperative Sector Acts and Rules – II	4	50
215 (COR)	Cooperation related laws and allied acts - I	4	50
216 (COR)	Cooperation related laws and allied acts - II	4	50
	ICT* in Cooperative Sector Acts and Rules Practical Components– I 213 (COR)	2	25
	Practical Components for Cooperative Sector Acts and Rules – II 214 (COR)	2	25
	Practical Components for Cooperation related laws and allied acts – I 215 (COR)	2	25
	Practical Components for Cooperation related laws and allied acts – II 216 (COR)	2	25
	Total	24	300

*ICT = Information and Communication Technology

Master of Arts in Development Administration (Cooperation)

Semester -2 – Lectures

Subject code	Course Title	Credits	Number of Hours
213 (COR)	Co-operative sector Acts & Rules- I	4	50
213.1	Origin and Growth of Co-operative Movement- World, India & Maharashtra	1.25	16
213.1.1	Industrial revolution in Europe, Capitalization & Emergence of Co-operative Movement.		3
213.1.2	Rochdale Pioneers of England in 1844; First co-operative Business organization in the world, First Co-operative Store in the world from by Robert Owen in Scotland,		3
213.1.3	Growth of Co-operatives in selected countries in world and current Scenario, significance & role of co-operation in the today's LPG era		2
213.1.4	Fundamentals of Co-operation, Co-operative as form of Economic organization, Co-operative sector as a golden mean between Capitalization & Socialization, International Co-operative Alliance (ICA), Co-operative Values and Significance of International Co-operation Year 2014 declare by UNO.		3
213.1.5	Broad Classifications of Cooperatives, International Labour Organization (ILO), Various National Level Federations/ Apex Co-operatives at National Level & State Level in India & Maharashtra		2
213.1.6	Developmental statistics of Cooperative Movement- World, India & Maharashtra		2
213.1.7	Role of Cooperation in National & State economy		1
213.2	History and Significance of Co-operative Legislation in India, Various Committees on Co-operation and their recommendations	0.5	06
213.2.1	Background for Pre independence historical Development of co-operation , Lack of institutional finance for agriculture, exploitations of farmers by money lenders, frequent famine etc.		2
213.2.2	Evolution of Co-operative Law - Co-operative Legislation in 1904, 1912, 1925, 1935 etc.		2
213.2.3	Appointment of various committees and their recommendations – Fredric Nicholson (1892), Mclagun, AIRCSC(Grover Committee), CRAFTICARD , All India Rural Credit survey (GorwalaCommittee-1952) etc.		2
213.3	An Overview of Legislation on Co-operation	0.75	9
213.3.1	Indian Constitution, inclusion of Co-operation as a subject in the state list, Co-operation and Directive Principal of State Policy		1
213.3.2	Formation of Various states after independence and their separate legislations, Multi state co-operative societies Act		1
213.3.3	Salient features - Registration, Amendment of Bylaws, Membership& General Bodies.		2
213.3.4	Audit, Enquiry, Inspection		1
213.3.5	Elections, Constitution of Managing Committee.		1

213.3.6	Management of Society, Meetings of General Body & Managing committee, Funds Management		1
213.3.7	Co-operative Training & Education.		1
213.3.8	Offences & Penalties, winding up.		1
213.4	Salient features of 97th Constitutional Amendment and Consequent Amendments in Co-operative Societies Act	0.5	07
213.4.1	97 th Constitutional Amendment of 2013, part IV, New Article 43 B, Objectives of amendment		2
213.4.2	Promotion of Co-operatives based on Voluntary formation, Autonomous functioning, Democratic control, professional management.		2
213.4.3	Consequent Amendments in the Co-operative Societies Act- submission of mandatory returns to Registrar, maximum strength and tenure of managing committee, provision regarding expert director, Active members, Periodical Training of members, Employees and members of managing committee etc.		3
213.5	Regulatory and Developmental role of RCS and Co-operation Department	1	12
213.5.1	Organizational setup of Cooperation Department (State to Taluka Level).		3
213.5.2	Regulation of Cooperatives by Cooperation Department and other Govt. Departments.		3
213.5.3	Role (friend, philosopher & guide), responsibilities (incorporation regulation & winding up) & powers (Administrative, Financial & Statutory) of Registrar.		3
213.5.4	Five year Plans, Various Govt. Schemes for Cooperative sector and Govt. Participation in Cooperatives by way of share capital contribution, subsidy, Loans, default guarantee for loans etc.		3
214 (COR)	Co-operative sector Acts & Rules- II	4	50
214.1(COR)	Registration, Incorporation and Bylaws amendments of society	0.5	06
214.1.1	Registration & Incorporation of a society, conditions of registration, norms of registration for various types of society, scrutiny of registration proposal, quasi-judicial process of registration		2
214.1.2	Amalgamation, transfer and division of societies		2
214.1.3	Bylaws amendments		2
214.2	Members and their rights and Liabilities, general body and management of society	0.5	06
214.2.1	Concept of open membership & conditions to be complied with Admission		2
214.2.2	Types of membership, their rights & Liabilities		2
214.2.3	Application to Registrar against Refusal of membership, Expulsion of members		2

214.3	Audit and Audit rectification report of society & Inspection of society (Sec.89A)	0.5	07
214.3.1	Audit (Sec.81), Audit of Cooperative Societies -empanelment, appointment of Auditor.		2
214.3.2	Submission & Scrutiny of Audit report, special report & Statutory Action,& rectification		3
214.3.3	Re-audit, test-audit, Cost-audit, Performance-audit		2
214.4	Inquiry of society (sec.83 & 88)	0.5	06
214.4.1	Fact finding Inquiry of society u/s 83		2
214.4.2	Power of Registrar to assess damages against delinquent promoters u/s 88- procedure & drafting of report		4
214.5	Settlement of disputes and Co-operative courts& Revisions & appeals (Sec. 152 & 154).	0.5	06
214.5.1	Settlement of disputes u/s 91A- Co-operative Courts		2
214.5.2	Appeals u/s 152-A on rejection of nominations		2
214.5.3	Revisionary powers of State Government and Registrar		2
214.6	Recovery of Co-operative dues (Sec. 101 & 156), & Govt. dues (Sec. 155).	0.5	06
214.6.1	Recovery of Cooperative Dues u/s 101		2
214.6.2	Registrar Powers to recover certain sums by attachment and sale of property u/s 156		3
214.6.3	Recovery of sums due to Government u/s 155		1
214.7	Winding up (Sec.102) & Deregistration (Sec. 21A). Offences & Penalties (Sec.146 & 147).	0.5	07
214.7.1	Winding up of society by registrar (Liquidation process) u/s 102, Grounds for winding up, interim order of Liquidation, Hearing and final Order of Liquidation.		2
214.7.2	Appointment of Liquidator u/s 103, Powers of Liquidator u/s 105& procedure to be followed, Disposal surplus assets, Termination of Liquidation Proceedings u/s109& Cancellation of Registration		2
214.7.3	Deregistration of society, registered on mis-representation made by applicants, (Sec. 21A).		1
214.7.4	Offences & Penalties (Sec.146 & 147).		2
214.8	Elections (Sec.73 CB) (The Maharashtra Cooperative Societies (Election to Committees) Rules 2014).	0.5	06
214.8.1	Election of Societies- u/s 73, The Maharashtra state Co-operative Election Authority & its powers		1
214.8.2	Types of society for the purpose of conduct of Election –A, B,C,D. Administrative machinery for the conduct of Election, Duties of Returning Officers, Presiding Officers & Polling Officers.		1
214.8.3	Preparation of Provisional list of Voters, Settlement of Claims & Objections, final list of Voters		1

214.8.4	Declaration of Election Programme, conduct of Election & Polling		1
214.8.5	Counting of votes & declaration of results		1
214.8.6	Election Expenses, Election Dispute & Election Offences		1
215	Cooperation related Laws & Allied Acts-I	4	50
215.1	Maharashtra Money Lending (Regulation) Act,2014 & Rules thereunder 2014	1	12
215.1.1	Application for licence & Grant of licence, Terms & conditions of licence, Limitation on Rate of Interest & calculation of Interest, Duty of money-lender to keep accounts and furnish copies, Renewal & Cancellation of Licence		3
215.1.2	Registrar General of Money Lenders & his subordinates, Delegation of Powers		1
215.1.3	Inspection & Powers of Production of records & documents		2
215.1.4	Disposal of property pledged with money-lender without valid licence u/s 17		2
215.1.5	Return of immovable property acquired in course of money-lending, inquiry & restoration of property of the debtor		3
215.1.6	Offences, punishments & penalties		1
215.2	Maharashtra Agricultural Produce Marketing (Developmental & Regulation) Act 1963- Establishment of regulated markets, alternative marketing channels & supervisory control of Director(Marketing) over them	1	13
215.2.1	Establishment of Regulated markets for specified & specified Agricultural commodities, Establishment of National Integrated Market		3
215.2.2	Establishment of Private Markets, issuance of Direct Market Licence, Farmer- Consumer Markets & Contract Farming Agreements etc.		3
215.2.3	Control over markets by Director of Marketing & his subordinates, their administrative, financial & statutory powers- Inspection, Inquiry, Supersession of committee,		4
215.2.4	Appeal against decision or order passed by Market Committee & Subordinate Officers of Directorate, Recovery of Govt. dues, cognizance of offences & penalties		3
215.3	Constitution and Bylaws of APMCs, their powers and duties	1	12
215.3.1	APMCs - Constitution, Election and term of office of members, Sub-Committees & their powers including Powers to employ staff		2
215.3.2	Bylaws , Powers , Duties of office bearers & Secretary, Grant of Licences for Specified area & specified Agricultural Produce for operating in the Market as a Trader, commission Agent, Broker, Processor, Weighman & other operators		2
215.3.3	Regulation of Market Activities including Auction, Development of Infrastructure & Providing facilities for Marketing & Superintendence, direction and control of Market		2

215.3.4	The Market fund, its custody & investment, Preparation of Budget, utilization of funds, keeping records & Audit of accounts		2
215.3.5	Establishment & Constitution of State Agricultural Marketing Board, Management of the Board, Functions & Powers of the Board		2
215.3.6	Plan schemes of Government of India & State Govt. related to development of agriculture markets, externally aided Projects (world Bank, Asian Development Bank, IFAD, etc.)		2
215.4	Co-operation related allied Acts- Agricultural credit Warehousing, Cotton, Essential commodities, Housing, Banking etc.	1	13
215.4.1	Agricultural credit-The National Bank for Agriculture & Rural Development Act 1982, The Reserve Bank of India Act 1935, The Maharashtra Provision of facilities for Agricultural Credit by Banks Act 1974, The Maharashtra Debt relief Act 1975		3
215.4.2	The Maharashtra Warehousing Act-1959, along with Act 2007		2
215.4.3	The Maharashtra Ginning & Pressing Act 1925 The Maharashtra Raw Cotton Procurement Act 1971 The Maharashtra Cotton Monopoly Act 1972		2
215.4.4	THE ESSENTIAL COMMODITIESACT, 1955,The Sugarcane control order 1966 (as applicable to Co-operative & Private Sugar factories), The Maharashtra Sugarcane Price Regulation Act 2013		3
215.4.5	The Maharashtra Ownership of Flats Act 1963, The Maharashtra Apartments Ownership Flat Act 1970, Real Estate (Regulation and Development) Act, 2016, MHADA Act 1976, Maharashtra Slum Areas (Improvement, Clearance And Redevelopment) Act, 1971.		3
216 (COR)	Co-operation related Laws & allied Acts - III	4	50
216.1	Procedural Laws & its applicability to co-operation & allied sector –Civil Procedure Code, Criminal Procedure Code, Limitations Act etc.	1	12
216.1.1	The Civil Procedure Code 1908(latest amended),		4
216.1.2	The Criminal Procedure Code 1973		4
216.1.3	The Limitation Act 1963,		2
216.1.4	The Law Officers Rules 1984		2
216.2	Substantive Laws and its applicability to co-operation & allied sector Contract, Property, Stamp Duty, Goods, Indian Penal Code etc.	1	12
216.2.1	The Indian Contract Act 1872		3
216.2.2	The Sale of Goods Act 1930, The Transfer of Property Act 1872		3
216.2.3	The Bombay Stamps Act 1958,The Contempt of Courts Act 1971		3
216.2.4	Indian Penal Code 1860 (Sec. 403 to 411, 415 to 424, 464 & 477-A)		3

216.3	Administrative Laws & its applicability to co-operation & allied sector - Factories, Companies, shop & Establishments, Industrial Relations, Trade Unions & Disputes, EPF, ESI, Labour & Minimum Wages etc.	1	10
216.3.1	The Indian Factories Act 1948, The Industrial Disputes Act 1947, The Minimum Wages Act 1963, The Maharashtra Registration Trade Unions & Provisions of Unfair Labour Practices Act 1971, The Maharashtra Industrial Relations Act 1946,		4
216.3.2	The Payments of Gratuity Act 1972, The Employees Provident fund & Miscellaneous Provisions Act 1962, The Maternity Benefits Act 1961.		3
216.3.3	The Negotiable Instruments Act 1881, The Consumer Protection Act 1986,		2
216.3.4	The Provisions of the Panchayats (Extension to the Scheduled Areas) Act 1996 (PESA), The Maharashtra Tribal's Economic Conditions Improvement Act, 1976.		3
216.4	Banking, GST, Income Tax, Information Technology, Cyber Laws etc.	1	12
216.4.1	RBI Act 1935, NABARD Act, The Banking Regulation Act 1949(AACSs),		3
216.4.2	The Securitization & Reconstruction of Financial Asset & Enforcement of Security Interest Act 2002 (SARFAESI Act), The Recovery of Debts due to Banks & Financial Institution Act, 1993		3
216.4.3	Central Goods and Services Tax Act, 2017(GST).		2
216.4.4	The Income Tax 1961- related provisions as applicable to co-operative societies, Urban Co-operative Banks, Sugar Factories etc.		2
216.4.5	Provisions in the Cyber Laws : Information Technology Act 2000		2
216.4.6	Salient features of Multi-State Co-operative Societies Act 2002		2
	ICT* in Co-operation sector Acts & Rules- Practical Components - 213	2	25
	Online Conveyance Deed management System	0.25	3
	Online Society Registration, information system, validation module	0.25	3
	Online societies Mandatory Returns Module	0.25	3
	Online Audit Management System	0.25	3
	GDC & A Exam System	0.25	3
	Online Direct Marketing License	0.25	3
	Online Private & Single Marketing License	0.25	4
	Commodity wise Arrivals & Prices at Agricultural Markets, e-Auctions	0.25	3
	Practical Components for Co-operative sector Acts & Rules - 214	2	25
	Assignments on : Registration of Society	0.25	3
	Assignments on : Bylaws Amendment	0.25	3
	Assignments on : Appeal on membership refusal	0.25	3

Assignments on : Audit & Audit Rectification of Societies	0.25	3
Assignments on : Inquiry u/s 83	0.25	3
Assignments on : Inquiry u/s 88	0.25	3
Assignments on : Appeal u/s 152-A	0.25	3
Assignments on : Revision, review & passing of orders u/s 152 & 154	0.25	4
Practical components for Co-operation related Laws and Allied Acts-I - 215	2	25
Assignments on : Recovery certificate u/s 101	0.25	3
Assignments on : Appeal against rejection of nomination paper at election	0.25	3
Assignments on : Inspection (sec. 89A)	0.25	3
Assignments on : Recovery of Co-operative dues	0.25	3
Assignments on : Recovery of Govt. dues	0.25	3
Assignments on : Election to co-operative societies	0.25	3
Assignments on : Deemed Conveyance of Housing society	0.25	3
Assignments on : Liquidation Process	0.25	4
Practical components for Co-operation related Laws and Allied Acts-II - 216	2	25
Assignments on : Maharashtra Money Lending (Regulation) Act,2014	0.5	6
Assignments on : Maharashtra Agricultural Produce Marketing (Developmental & Regulation) Act 1963- Establishment of regulated markets, alternative marketing channels	0.5	7
Assignments on : Constitution and Bylaws of APMCs, their powers and duties	0.5	6
Assignments on : Co-operation related allied Acts- Agricultural credit Warehousing, Cotton, Essential commodities, Housing, Banking etc.	0.5	6
Total	24	300

*ICT= Information and Communication Technology