

## **A.1 NOTICE INVITING TENDER**

**Sub:** Tender for Construction of Duplex Bungalow for YASHADA at Raj Bhavan Complex, Baner Road, Pune.

Dear Sir,

On behalf of our clients we have pleasure in inviting you to quote for the above work.

1. Sealed tender in the prescribed tender forms in envelopes addressed to **YASHADA, Pune.**

Subscribed as “Tender for **YASHADA, Pune**

To contain priced tender documents complete in every respect and drawings issued along with the tender marked as “Original” alongwith earnest money deposit.

The Tenderers are instructed to take a photocopy of full tender documents for their reference.

2. The blank tender documents along with one set of general drawings will be available from the office of **YASHADA, Estate Manager**, on payment of Rs. 3,000/- (Rupees Three thousand only) in cash. The tender documents can be collected between 11.00 a.m. to 1.00 p.m. Mon / Fri. Extra copy of the documents will be available on payment of Rs. 3,000/- in cash.

Please note that the cost of tender is non-refundable.

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| (a) Estimated Cost                               | Rs. 25,98,936/-<br>(Rupees Twenty five lakhs ninety eight thousand nine hundred thirty six only)   |
| (b) Earnest money                                | Rs.26,000/-<br>(Rupees Twenty six thousand only)<br>by crossed demand draft payable at Pune in favour of <b>The Director General, YASHADA</b> , by crossed demand draft payable at Pune. |
| (c) Time of completion                           | 4 Months   |
| (d) Time and Last Date of submission of tenders. | 25 <sup>th</sup> October 2004 before (Upto 2.00 p.m)   |
| (e) Address for submission of Tender             | The Estate Manager,<br><b>Y A S H A D A</b> ,<br>Raj Bhavan Complex,<br>Baner Road, Pune – 411 007   |

4. The Tenderer should submit following documents along with tender documents,
  - a) Bio-Data of the Proprietorship / Firm / Company.
  - b) Construction of the Company Registration details names (s) of the Owner / Partners / Directors of the Proprietorship / Firm.
  - c) Year of Establishment.
  - d) List of prestigious works executed during the past 5 years with details such as :
    1. Value of Work.
    2. Actual time of completion.
    3. Time taken for completion with supporting documents.
    4. Full address and telephone nos. of the Project Management Consultants / Clients.
  - e) Details of current commitments with value and present status of the work.
  - f) Details of financials standing along with solvency certificates.
  - g) Name and address of the Bankers with whom the proprietorship / Firm / Company is maintaining accounts.
  - h) Copy of latest Income Tax Clearance Certificate.
  - i) List of Plant, Equipments & Machinery's.
  - j) Sales Tax Number,
  - k) Photo Copies of Certificates etc. received from various Clients / Project Management Consultants.
5. The tenderer shall study all the tender documents, conditions of contract, drawings, specifications, special instructions to tenders carefully and also visit the site and understand site conditions before quoting.
6. We or our clients do not bind themselves to accept the lowest or any tender and reserve to themselves the right to accept or reject any or all the tenders either in whole or in part without assigning any reason for doing so.

Thanking you,

Yours faithfully,

**For Y A S H A D A**

**DIRECTOR GENERAL**

**A.4**

**TENDER ACCEPTANCE FORM**

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\_\_\_\_\_  
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DEAR SIR,

**REF:** TENDER FOR PROPOSED DUPLEX BUNGALOW FOR YASHADA AT RAJ BHAVAN COMPLEX, BANER ROAD, PUNE .

WE HAVE EXAMINED ALL THE TENDER DOCUMENTS PREPARED BY YOUR PROJECT MANAGEMENT CONSULTANT M/S. ASSOCIATED SPACE DESIGNERS PVT. LTD. RELATING TO THE ABOVE WORK AND HAVE VISITED AND EXAMINED THE SITE OF THE WORKS SPECIFIED AND HAVING ACQUIRED THE REQUISITE INFORMATION RELATING THERETO AS AFFECTING THE TENDER, I / WE HEREBY OFFER TO EXECUTE THE VARIOUS BUILDINGS WORKS MENTIONED LUMP SUM AND AT THE ITEMS SPECIFIED AMOUNT TO RS.\_\_\_\_\_

I / WE HEREBY DEPOSIT RS. \_\_\_\_\_/- (RUPEES \_\_\_\_\_) BY DEMAND DRAFT DRAWN IN FAVOUR OF DIRECTOR GENERAL, YASHADA, AS EARNEST MONEY FOR THE DUE EXECUTION OF THE WORKS AS MY / OUR TENDERED RATES, IN THE EVENT OF THIS TENDER BEING ACCEPTED, I / WE AGREE TO ENTER INTO AND EXECUTE NECESSARY CONTRACT AS REQUIRED BY YOU. I / WE DO HEREBY BIND MYSELF / OURSELVES TO FORFEIT THE SAID EARNEST MONEY DEPOSIT OF RS. \_\_\_\_\_/- (RUPEES \_\_\_\_\_) IN THE EVENT OF MY / OUR REFUSAL OR DELAY IN SIGNING THE CONTRACT AGREEMENT. I / WE FURTHER AGREE TO COMPLETE THE WORK WITHIN \_\_\_\_ MONTHS FROM THE DATE OF AWARD OF WORK.

NAME OF THE PARTNER OF THE FIRM AUTHORISE TO SIGN )  
 )  
 )  
OR )  
 )  
NAME OF THE PERSON HAVING POWER OF ATTORNEY TO )  
SIGN TO CONTRACT (CERTIFIED TRUE COPY OF THE POWER )  
OF ATTORNEY SHOULD BE ATTACHED) )

YOURS FAITHFULLY

SIGNATURE OF THE CONTRACTOR

**The Director General,  
Y A S H A D A  
Raj Bhavan Complex,  
Baner Road,  
Pune 411 007**

To,  
M/s. Arch Construction Co.  
Flat No.2, "Soham" Apt.,  
Opp. Symbiosis School, Lane No.15,  
Prabhat Road, Pune 411 004.

Sub: Letter of Intent for the Construction work of Duplex Bungalow for YASHADA,  
Raj Bhavan Complex, Baner Road, Pune 411007

Ref: Tender submitted on 4<sup>th</sup> November 2004 & subsequent negotiations in the  
Building Committee Meeting on 9<sup>th</sup> November 2004.

Dear Sir,

This has reference to the tender enquiry floated by us for the construction of above Duplex Bungalow and subsequent discussions . We are pleased to inform you that the offer for the said work is finalised. Kindly treat this as a letter of intent and initiate necessary action to commence the work at site under the guidance of consultant and our representative.

This contract value will be **Rs. 25,98,936/- Add 2,33,904/- (9.00% Above) = 28,32,840/- (Rupees Twenty eight lakhs thirty two thousand eight hundred forty only)**. The workmanship's and finishes shall not only confirm to specifications but also excel as per standard practices. The rates accepted and entered into contract agreement shall remain firm for the entire duration of the contract.

Some items may be added / substituted which you have to carry out under the guidance and instructions of consultant and our representative. It may please be noted that you will be required to enter into a formal contract agreement.

Time is the essence of the contract and the job has to be completed within **four months**. The date of commencement of work will be **22<sup>nd</sup> November 2004**. You shall provide a qualified, experienced and competent engineer on site to supervise the work during the entire duration of the work. You will be mobilizing all the machinery, man power and vehicles required for the work immediately after receipt of this LOI at project site. You will also be required to adhere to all the safety requirements applicable while carrying out the work of this nature.

Kindly confirm the acceptance of this offer by signing the copy of the letter.

Thanking you,

Yours faithfully,  
For **YASHADA**

**APPENDIX HEREINBEFORE REFERRED TO**

- 37.(1) Defects Liability Period One Year After Virtual Completion.
31. (5) Period of Final Measurement and Valuation One Month.
38. (1) Date of Commencement 1<sup>st</sup> November 2004.
38. (1) Date of Completion 1<sup>st</sup> March 2005.
- 41.(a) Agreed Liquidated Damages Rs. 1000/- per day.
- (b) Incentive of 2% of contract value will be given if the work is completed in 120 days and 1% of the contract value in case the work is completed in 135 days.
- 31.(1) Minimum Value of Work for Interim Certificate Rs. 6,50,000/-  
(Rupees Six Lakhs Fifty Thousand Only).
- 31.(3) Limit of Retention Fund Upto Defect Liability Period.
- 31.(1) Period of Honoring Certificate Ten Days.