

NOTICE INVITING TENDER

Sub: Tender for Interior Work of Administration Building for YASHADA, Raj Bhavan Complex, Baner Road, Pune 411007.

Dear Sir,

On behalf of our client Yashwantrao Chavan Academy of Development Administration we have pleasure in inviting you to quote for the above work.

1. Sealed tender in the prescribed tender forms in envelopes addressed to **YASHADA, Pune..**

Subscribed as “Tender for **YASHADA, Pune**

To contain priced tender documents complete in every respect and drawings issued along with the tender marked as “Original” alongwith earnest money deposit.

The Tenderers are instructed to take a photocopy of full tender documents for their reference.

2. The blank tender documents along with one set of general drawings will be available from the office of **YASHADA, Estate Manager**, on payment of Rs. 2500/- (Rupees Two thousand five hundred only) in cash. The tender documents can be collected between 10.00 a.m. to 4.00 p.m. on any working day Extra copy of the documents will be available on payment of Rs. 2500/- in cash.

Please note that the cost of tender is non-refundable.

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| (a) Estimated Cost | Rs. 69,22,000/-
(Rupees Sixty nine lakhs twenty two thousand only) |
| (b) Earnest money | Rs. 70,000/-
(Rupees Seventy thousand only)
by crossed demand draft payable at Pune in favour of The Director General, YASHADA , by crossed demand draft payable at Pune. |
| (c) Time of completion | 45 days |
| (d) Time and Last Date of submission of tenders. | 24 th December 2004 before (Upto 2.00 p.m) |

(e) Opening of tenders

24th December 2004 at (Upto 4.00 p.m)

(f) Address for submission of
Tender

The Estate Manager,
Y A S H A D A,
Raj Bhavan Complex,
Baner Road, Pune – 411 007

3. The tenderer shall study all the tender documents, conditions of contract, drawings, specifications, special instructions to tenders carefully and also visit the site and understand site conditions before quoting.
4. We or our clients do not bind themselves to accept the lowest or any tender and reserve to themselves the right to accept or reject any or all the tenders either in whole or in part without assigning any reason for doing so.

Thanking you,

Yours faithfully,

For Y A S H A D A

DIRECTOR GENERAL

LETTER OF OFFER

To,

_____,
_____,
_____,
_____.

Sir,

Having examined the conditions of the contract documents, the plans, specifications and the Bill of Quantity prepared by your Project Management Consultant for the Interior Work of Administration Building for YASHADA, Raj Bhavan Complex, Baner Road, Pune 411007. We hereby offer to execute the subject work at the respective rates, which we have quoted for the items in the Bill of Quantity.

We herewith deposit sum of Rs. 70,000/- (Rupees Seventy thousand only) as Earnest money for due execution of the work at our tendered rates as per the terms of the contract.

In the event of this tender being accepted. We agree to enter into and execute the necessary contract required by you. We are aware that the bank intends to complete the entire work as covered in the scope of this tender within the period as mentioned in the special conditions of the contract.

We undertake to complete the work within the specified period, once the letter is issued in favour of us.

As required by you, we are returning herewith the documents and drawings, duly signed by us at each page in token of acceptance of the provision in the documents.

Yours faithfully,

Signature

Name, Address and Seal of the Contractor

**The Director General,
Y A S H A D A
Raj Bhavan Complex,
Baner Road, Pune 411 007**

To,
M/s. Concept Creator
3, Mohite Twin Towers
Anand Nagar, Sinhagad Road,
Pune 411 051

Sub: Letter of Intent for the Interior work of Administration Building at YASHADA, Raj Bhavan Complex, Baner Road, Pune 411007

Ref: Tender submitted on 24th December 2004.

Dear Sir,

With subject to above we are pleased to inform you that your offer for the said work is acceptable to us. Kindly treat this as a letter of intent and initiate necessary action to commence the work at site under the guidance of our consultant and representative.

This contract value will be **Rs. 69,22,535/- Less 8,48,010/- (12.25% below) = 60,74,525/- (Rupees Sixty lakhs seventy four thousand five hundred twenty five only)**. The workmanship's and finishes shall not only confirm to specifications but also excel as per standard practices. The amount accepted and entered into contract agreement shall remain firm for the entire duration of the contract.

Some items may be added / substituted which you have to carry out under the guidance and instructions of consultant and our representative. It may please be noted that you will be required to enter into a formal contract agreement.

Time is the essence of the contract and the job has to be completed within **Thirty days**. The date of commencement of work will be **3rd January 2005**. You shall provide a qualified, experienced and competent person on site to supervise the work during the entire duration of the work. You will be mobilizing all the machinery and man power required for the work immediately after receipt of this LOI at project site. You will also be required to adhere to all the safety requirements applicable while carrying out the work of this nature.

Kindly confirm the acceptance of this offer by signing the copy of the letter.

Thanking you,

Yours faithfully,

For **YASHADA**

APPENDIX

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| 1) Defects Liability Period | : Six months, if not otherwise stated |
| 2) Period of Final Measurements | :Completion of work. |
| 3) Period for Completion of Work | : 45 Days |
| 4) Penalty for Delay | :Rs. 1000/- per day |
| 5) Minimum value of work for Interim Certificate | :15,00,000/-
(Rupees Fifteen lakhs only) |
| 6) Retention Percentages | : 5% |
| 7) Payment After Virtual Completion and after defects liability period remaining 2.5% shall be released. | : 2.5% |
| 8) Period of Honoring the Certificate for Payment | :10 days |