

**YASHWANTRAO CHAVAN ACADEMY OF DEVELOPMENT  
ADMINISTRATION**

Rajbhavan Complex, Baner Road, Pune - 411 007. Ph. (020) 25608227, Fax No.(020) 25608100

---

## **E-BID PAPER**

---

### **FOR THE REPROGRAPHICS/ PRINTING WORKS 2017-2019**

1. Estimated Tender Cost	Rs. 150 Lakh
2. Security Deposit	03% of Accepted Tender Cost
3. Earnest Money Deposit	Rs. 1,50,000/- (Refundable)
4. Cost of Bid Form	Rs. 15,000/- (Non-Refundable)
5. Date of Upload e-Bid Form	01/09/2017
6. Period of the e-Bid	04/09/2017 to 19/09/2017
7. Pre-bid Meeting	11/09/2017 At 03.00 p.m.
8. Last Date of Sale of e-Bid form & Submission of e-Bid by Bidder	19/09/2017 Up to 03:00 p.m.
9. Date & Time of Opening of Technical Bid of e-Bid	21/09/2017 at 03.00 p.m.

#### Brief Summary of Inquiry

Offer should be submitted in 2 envelope system :

- a) Technical Bid – Envelop No – 1
- b) Commercial (item-wise rates) Bid Envelop No – 2

Price Bid form is enclosed as Annexure II

Bidder has to sign bid document as below

- a) On each page of Terms and Conditions of Bid document (in token of acceptance of bid's terms & condition) – Annexure – I
- b) Price Bid – Annexure – II
- c) List of Machinery and equipment- Annexure- A
- d) Self-Declaration as per technical envelope No I- Sr No. 11

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## ANNEXURE – I

### **YASHWANTRAO CHAVAN ACADEMY OF DEVELOPMENT ADMINISTRATION**

Rajbhavan Complex, Baner Road, Pune – 411 007. Phone Nos. 020-25608227/159

### **E-BID FOR THE REPROGRAPHICS/ PRINTING WORKS 2017-2019**

#### **(I) General Instructions**

- 1.1 Yashavantrao Chavan Academy Of Development Administration (YASHADA), Pune, invites bids from 'the GST registered & reputed printers for printing of books/booklets/training material etc. for the year 2017-2019 having single and multi colour offset printing machine along with other setup of printing works (as Annexure- A)
- 1.2 The bid document will be available on <https://mahatenders.gov.in> from 04.09.2017 to 19.09.2017 & the bid has view only access on the website of YASHADA i.e. [www.yashada.org](http://www.yashada.org)
- 1.3 Last date of receipt of e-bid will be 19.09.2017 Up to 3.00 PM . The e-bids received thereafter will not be considered. The bids received within specified time shall be opened on 21.09.2017 at 3.00 p.m.
- 1.4 If any technical difficulties arise while filling up e-bid, please contact on toll free No. 180030702232 at NIC.
- 1.5 The Bids received by post /courier/by hand will not be accepted.

#### **1.6 Pre-bid tender meeting:-**

The pre-bid meeting will be held on 11.09.2017 At 03.00 p.m.in the YASHADA, Pune. Interested bidders shall attend this meeting. Queries raised by bidders will be clarified in the meeting and also clarifications will be uploaded to [www.mahatenders.gov.in](http://www.mahatenders.gov.in) & YASHADA's website i.e [www.yashada.org](http://www.yashada.org) in the form of minutes of pre-bid meeting which will form as part of this tender. No query thereafter would be entertained.

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## 1.6 Technical Bid-Envelope No. 1

The Technical Bid should be complete with all information asked for. It should not contain any price information. The bid will be rejected if any price is mentioned in the Technical Bid. The Technical offer must be submitted in an organized and neat manner.

02 The online envelope clearly marked as “Technical Bid-Envelope No. 1”. Shall contain the scanned copies of originals of the following documents-

1. Proof regarding submission of Bid fee and EMD online i.e. challan copy needs to be uploaded.
2. The firm should have experience of completion of similar type of works for three years. The bidder/agency/firm should submit experience certificate on letter head of concerned organisation. For this purpose work order will not be considered.
3. Detailed information about Institution (Agency), name of proprietor, telephone no. on letterhead. In case of partnership, attach registered partnership deed. In case of company, attach company registration certification.
4. Latest License under Shop and Establishment Act/Small Scale Industries (SSI unit) registration/company registration.
5. PAN Card of the bidder company/ firm
6. Goods & Service Tax (GST) registration Certificate.
7. Turn Over Certificate from C.A. (Chartered Accountant) for the last three financial years (Financial Year 2013-14, 2014-15, 2015-2016) Showing minimum turn over not less than rupees Fifty lacs per year. (balance sheet & Income tax returns will be not considered).
8. List of Machinery and Equipment as per Annexure A.
9. List of Clients.
10. Personal & Bank Details of the bidder for RTGS as per Annexure – I A
11. Self-declaration regarding firm/agency is not blacklisted by any organization and also self-certification regarding no case is pending/registered for any forgery/or criminal matter.

## 1.7 Capacity of Bidder

The capacity of the bidder to perform printing jobs in-house at their own printing press would be determined by Yashada committee through on site verification of printing Machinery and Equipment.

## 1.8 Price Bid: Envelope No. 02- (Annexure –II)

Bidder must quote his rate in Envelop No. 2 only (Annexure –II) (Price Bid). He should not quote this offer rate anywhere directly or indirectly.

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## 1.9 Criteria for L<sub>1</sub> – (Lowest Rate)

Bidder who quotes lowest rate for maximum number of items will be the L<sub>1</sub> for that work, but he has to match his rates for other items to the rate of other L<sub>1</sub> bidder, for award of contract to such bidder.

## 1.10 Bid Form Fee :

Bid fee of Rs. 15000/- (Rupees Fifteen Thousand only) along with the bid should be paid online through respective portal in the software to in favor of Director General Yashada Pune.

## 1.11 Earnest Money:

Earnest money of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) along with the bid should be paid online through respective portal in the software to in favor of Director General Yashada, Pune.

## 1.12 Exemption of Bid Fees & EMD :

The Bidders those, have registered under Small-scale & Micro Small-scale Industries are eligible for the exemption from Bid fee & Earnest money Deposit (EMD) & Security deposit as per Govt. of Maharashtra, Industries Dept. GR क्रमांक : २०१४/प्र.क्र.८२/भाग-III/उद्योग -४, दिनांक ०१/१२/२०१६ rule no. 3.1.2.1 and 4.6.

## 1.13 Dispute :

In case there arises any dispute regarding interpretation of any clause or term of those agreement and any related document the decision of the Director General, Yashada, will be final authority and binding on both parties.

## (II). Terms and Conditions

2.1 Bidder should own and operate printing press along with machineries listed in Annexure- A. by himself / herself instead of depending on third party.

2.2. The successful bidder/s will be required to furnish a Security Deposit of Rs. 3% of work cost. This amount is to be paid only by Demand Draft drawn in favor of 'THE DIRECTOR GENERAL YASHADA, PUNE'. The security deposit in either case shall remain with the Academy for the entire period of the contract and one month beyond.

2.3. The successful bidders will have to enter into an agreement with YASHADA within 15 days after award of contract. This agreement will have to be made as per Government procedure. If agreement is not executed within 15 days bid is liable to be cancelled.

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

- 2.4. Earnest money of unsuccessful bidders shall be refunded after AOC (Award of Contract).
- 2.5 The quoted rates should be written in figures as well as in words against all the items listed in the bid form (enclosed as Annexure – II) by using ink. All overwriting, corrections or cancellations should be duly signed and stamped. The rates quoted shall be valid for the entire period of the contract. (Bid may be rejected in case rates are not quoted for any of the item/s.)
- 2.6 The successful bidder has to be execute work as per approved rates during the contract period and extension thereof.
- 2.7 The offer shall be valid at least 120 days from the date of opening of bid.
- 2.8 The bids incorporating additional conditions imposed by bidders are liable to be rejected.
- 2.9 It will be the responsibility of the successful bidder to collect printing material from respective officer of academy and to deliver to the concerned officer of the Academy, well in advance.
- 2.10 In case of the unsatisfactory services provided by accepted bidder, the work shall be withdrawn and entrusted to any other agency. In such case the defaulting bidder (Agency) will be penalised to the extent that the additional expenditure incurred by the Academy for getting such work done would be compensated. In such case YASHADA reserve the right to forfeit his Security deposit & backlist the agency.
- 2.11 In case of need, the bidder is required to provide 24 hours service to YASHADA.
- 2.12 Rates should be inclusive of all taxes, duties, levies, transportation, handling and delivery at YASHADA, Pune.
- 2.13 The right is reserved to revise or amend the contract documents prior to the date notified for the receipt of bids or the extended date, as the case may be. Such deviations, amendments or extensions, if any, shall be duly communicated.
- 2.14 Incomplete bid will not be accepted. It becomes automatically rejected.
- 2.15 Delivery of printing jobs should be made free of cost from agency between 10:30 am to 01:00 pm on the specified dates.
- 2.16 It will be the duty of the contractor to ensure the delivery of printed copies as per notified specifications. In case of faulty copies found by the academy's staff after delivery, a penalty of an amount equivalent to 10 times the value of rejected copies and 10% amount in case of delay will be deducted from the bill.
- 2.17 It is essential that the reprographics contractor should have hardware and software packages compatible to that available with the academy. It would not be the responsibility of the Academy to provide soft copies compatible to that available with the reprographics contractor. The kosher licensed versions of latest DTP Software are to be used for the Academy's Jobs. Any pirated versions would be unacceptable.

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

2.18 The successful bidder has to perform printing on 'A' grade paper of standard and reputed paper mills. When the work is of bulk quantity and if the concern department require so, the successful bidder will carry out the quality certification of papers used for the printing from any government or authorized laboratory at his own cost, during execution or after execution of work. In case of default, YASHADA reserves rights to further verify quality of paper and / or recover the amount for such default from successful bidder and black list the bidder by forfeiting security deposit. .

2.19 If the printing contractor fails to perform satisfactorily the duties assigned his service will be liable for termination by giving 30 days notice and the remaining work will be got done by appointing new agency and any additional expenditure due to this shall be recoverable from the contractor. YASHADA reserve right to take appropriate action as is deemed.

2.20 The academy will decide the time schedule for completion of printing works to be carried out by the printing contractor/s. It would be made compulsory for the contractor/s to abide to such schedules.

2.21 The Director General, YASHADA reserves the right to accept or reject any of or all the bids, partially or wholly, without assigning any reasons at any stage.

BIDDERS SIGNATURE & STAMP

Registrar, YASHADA

Sd/-  
DIRECTOR GENERAL,  
YASHADA, PUNE - 7

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## ANNEXURE – A

### MACHINERY & EQUIPMENT RELATED ELIGIBILITY CRITERIA

Sr No	Type of Machines	No of Machine/s	Having	
			Yes	No
<b>01</b>	<b>02</b>	<b>03*</b>	<b>04*</b>	<b>05*</b>
<b>01</b>	<b>Printing Machines</b>			
i	One Single colour/Two colour printing machine of 18'' X 23''/ 23'' X 36''			
ii	One Four colour printing machines of 18'' X 23'' / 23'' X 36''			
<b>02</b>	<b>Other Allied Facilities</b>			
i	Automatic Paper Folding Machine			
ii	Automatic Paper Creasing Machine			
iii	Lamination Machine (Min. 18'' size)			
iv	Perfect Binding Machine			
v	Programmable/Automatic Cutting Machine			
vi	Black & White Laser Printer / Xerox Machine (A3 Size)			
vii	Digital Colour Print Machine – 12''X18'' Size (Desirable)			
viii	CTP Unit			
ix	Centre/Stitch Machine			
x	Strapping Machine			
<b>03.</b>	<b>Other Prepress Facilities</b>			
i	DTP Unit with facilities of Corel Draw, Photoshop, Pagemaker etc. with English and Marathi typing and Designing Software (e.g. Shree Lipi, ISM)			
ii	Scanner			
<b>04</b>	<b>Location of the Press</b>			
i	Bidders printing press should be located in Pune Municipal Corporation/ Pimpri Chinchwad Municipal Corporation area.	-----		

\* Mandatory to fill information (Above Column No.03 to 05)

The above items will be checked by the committee of YASHADA during on site verification and those bidders who does not possess above machinery and equipments within Pune Municipal Corporation/ Pimpri Chinchwad Municipal Corporation area will not be eligible for opening their price bid.

Signature

Name of Person:

Designation:

Name of Company:

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

# PRELUDE

## BRIEF INFORMATION ABOUT YASHADA'S ACTIVITIES AND REPROGRAPHICS WORKS

Yashwantrao Chavan Academy of Development Administration (YASHADA) is an apex training institute of Government of Maharashtra. The Academy is registered under Public Trusts and Societies Acts. It has mandate to carryout various activities which are classified as below:

1. Training
2. Research
3. Consultancy
4. Publication

The academy designs and conducts more than 1000 training programmes annually for senior and middle level officers of various departments of Government of Maharashtra, Government of India, Public Sector Undertakings and NGOs.

Since last few decades the academy has been engaging on rate-contract basis the services of various renowned reprographics contractors from in and around Pune City. The printing jobs offered to the reprographics contractor are related to the above said activities of the Academy. Some details of these jobs usually performed by the Academy's Reprographics Contractor in a year are :

1. Printing of Academy's Quarterly Journals

About 1000-5000 copies of 4 issues each of two journals:

Ashwattha (English) and Yashmanthan (Marathi), each issue containing 32-40 pages of A4 size.

Approximate Value: Rs. 3,00,000/-

2. Printings of Books, Reading Material and Training Modules

500-10000 copies of A4/A5/Double Crown Size, 25 items/materials of 100-500 pages each.

Approximate Value: Rs. 15,00,000/-.

3. Information Brochures and Booklets

1000-2000 copies of each item.

Approximate Value: Rs. 2,00,000/-

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)



4. Printing of Newsletters

24000 copies multi-colour printing of 4 pages of A4 size

Approximate Value: Rs. 2,00,000/-

5. Envelopes for Journals

35,000 pcs. of A4 size Printed Andhra Craft Paper Envelopes with inside lamination required throughout the year in lots of 2000-5000 pcs.

Approximate Value: Rs. 77,000/-.

6. Binding of Reading Materials/Reports

Spiral Binding/Wiro Binding/Perfect Binding of about 30-50 copies each of A4 size reading material/reports for select training programmes/research projects conducted at the Academy.

Approximate Value : Rs. 2,00,000/-

7. Office Stationery

Letter Heads, Registers, Receipt Books, Course Certificates, Invitation Cards, Identity Cards, Visiting Cards and Printed Envelopes etc.

Approximate Value : Rs. 2,00,000/-

The printing job listed above is indicative of the nature of printing jobs required typically by the Academy in a year. A part from the above the Academy may be required to produce information brochures, reports, book/reading material/training modules and other items under the projects sponsored by state, national and international level agencies. The number of copies of some of such items range between 5,000 to 50,000.

---

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## ANNEXURE- I - A

### Personal & Bank Details for RTGS

All columns are mandatory

Sr .No.	Personal Detail	
1.	NAME OF THE AUTHORISED PERSON	
2.	NAME OF THE AGENCY	
3.	DETAIL ADDRESS OF THE AGENCY	
4.	NAME & E-MAIL OF THE PERSON/REPRESENTATIVE OF THE AGENCY	
5.	LANDLINE NO.	
6.	MOBAIL NO.	
7.	PAN NO.	
8	GST NO. –	
Bank Details –		
1.	NAME OF THE AGENCY FOR RTGS	
2.	NAME OF THE BANK	
3.	CITY OF THE BANK	
4.	ACCOUNT NO	
5.	ACCOUNT TYPE	
6.	BRANCH CODE	
7.	ADDRESS OF THE BRANCH	
8.	IFSC CODE	
9.	MICR NO.	

(Seal & Signature of the Bidder)

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

## Envelop No- 02- Annexure – II - Commercial Bid (Item-wise Rates)

Sr. No.	ITEM / SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.	
		In Fig.	In Words		
1	D.T.P. (Including two proofs on ordinary paper and final proof on tracing paper) (Rate per page) (Handwritten text matter/hard copy would be provided by the Academy)				
	I.	English (Roman Script)			
	i)	1/4 Demi size page (8.5" x 11")			1
	ii)	1/8 Demi Size Page (5.5" x 8.5")			2
	iii)	Double Crown Size Page (7" x 9.5")			3
	II.	Marathi/Hindi (Devnagiri Script)			
	i)	1/4 Demi size page (8.5" x 11")			4
	ii)	1/8 Size Page (5.5" x 8.5")			5
	iii)	Double Crown Size Page (7" x 9.5")			6
	III.	Inside Pages DTP with Two Colour (Marathi/English) (like Headings, Header, Footer and Text Tables etc. in other colour)			
	i)	1/4 Demi size page (8.5" x 11")			7
	ii)	1/8 Demi Size Page (5.5" x 8.5")			8
iii)	Double Crown Size Page (7" x 9.5")			9	
IV.	Inside Pages DTP with Major Design/Artwork (Marathi/English) (Like Multi Colour Text, FlowChart, Graphs, Maps, Diagrams, Scanned Images, Tables in multicolour effects) in case of minor designing works in involving few lines of multi-colour text only this rate is applicable.				
i)	1/4 Demi size page (8.5" x 11")			10	
ii)	1/8 Demi Size Page (5.5" x 8.5")			11	
iii)	Double Crown Size Page (7" x 9.5")			12	

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM / SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.	
		In Fig.	In Words		
2	Page Layouting Charges (Soft copy of the matter in MS-Word format would be provided by the Academy) (including two proofs on ordinary paper and final printout on tracing paper)				
	I.	1/4 Demi size page (8.5" x 11")			13
	II.	1/8 Demi Size Page (5.5" x 8.5")			14
	III.	Double Crown Size Page (7" x 9.5")			15
3	Printouts on tracing Paper (Soft copy of the final draft would be provided by the Academy) (Rate per page)				
	I.	1/4 Demi size page (8.5" x 11")			16
	II.	1/8 Demi Size Page (5.5" x 8.5")			17
	III.	Double Crown Size Page (7" x 9.5")			18
	IV.	A3 size (11" x 17")			19
4	Four Colour Digital Designing of Books covers (Charges including presentations of three alternative designs and digital printout and soft copy of final/selected design)				
	I.	A4 size			20
	II.	A3 Size			21
	III.	18" X 23" size posters			22
5	Positive Making Charges (including Processing & Colour Separation for Offset Printing jobs (Rate per sq. cm.)				
	I.	Single Colour For line work & half tone including mixing			23
	II.	Four Colour For line work & half tone including mixing			24
6	Plate Making Charges (Rate per plate)				
	I.	Deep Etch Plate (18"X23")			25
	II.	Pre Sensitised Coated Plate (18"X23")			26
	III.	Computer to Plate (19"X25")			27

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM / SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.	
		In Fig.	In Words		
7	Offset Printing (18" x 23" Size Paper) (Rate per thousand copies)				
	I.	Black Ink Printing			
		i)	Upto 1000 copies		28
		ii)	Above 1000 copies		29
	II.	Colour Ink Printing			
		i)	Upto 1000 copies		30
		ii)	Above 1000 copies		31
	III.	Set of Four Colour Ink Printing			
		i)	Upto 1000 copies		32
		ii)	Above 1000 copies		33
8	Folding for Text Paper (Rate per fold)			34	
9	Creasing for covers (Rate per Crease)			35	
10	Machine Sticking Charges (Rate per form)			36	
11	Lamination (Using BOPP film) (Rate for both side of a book cover)				
	I.	Matt Lamination			
		i)	1/4 Demi size		37
		ii)	1/8 Demi size		38
		iii)	Double Crown size		39
	II.	Gloss Lamination			
		i)	1/4 Demi size		40
		ii)	1/8 Demi size		41
iii)		Double Crown size		42	

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
12	Binding of Reading Materials (Rate per copy of booklet / set of papers) (upto A4 size)			
	I.	Collating and stapling / Centre Pinning (including cutting)		
	i)	Upto 80 pages		43
	ii)	Upto 150 pages		44
	II.	Spiral Binding including cost of plastic/PVC sheet on front & back side. (upto A4 size)		
	i)	Upto 100 pages		45
	ii)	Upto 200 pages		46
	iii)	Upto 300 pages		47
	III.	Wiro Binding including cost of plastic/PVC sheet on front & back side. (upto A4 size)		
	i)	Upto 100 pages		48
	ii)	Upto 150 pages		49
	iii)	Upto 200 pages		50
	IV.	Perfect Binding of YASHADA's Publications including Collating and Cutting (Rate per book)		
	i)	Upto 150 pages of 1/4 Demi Size		51
	ii)	Upto 300 pages of 1/4 Demi Size		52
	iii)	Above 300 pages of 1/4 Demi Size		53
	iv)	Upto 150 pages of 1/8 Demi Size		54
	v)	Upto 300 pages of 1/8 Demi Size		55
	vi)	Above 300 pages of 1/8 Demi Size		56
	vii)	Upto 150 pages of Double Crown Size		57
viii)	Upto 300 pages of Double Crown Size		58	
ix)	Above 300 pages of Double Crown Size		59	

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.	
		In Fig.	In Words		
13	V.	Stich Binding with straw board / millboard; head bound and tail bound book (Gally Binding on case making machine) including collating and cutting (Rate per book)			
	i)	1/4 demi size		60	
	ii)	1/8 demi size		61	
	iii)	Double crown size		62	
	VI.	Book Binding (e.g. Receipt/Bill Book, Accommodation Register, Tapal Register) (Rate per Book)			
	i)	1/8 Size (100 to 300 pages)		63	
	ii)	A4 Size (100 to 300 pages)		64	
	iii)	Legal Size (100 to 300 pages)		65	
	VII.	Pad Binding (with card boards on one sides with paper flap) (Rate per pad)			
	i)	Upto 100 pages		66	
	ii)	Upto 200 pages		67	
	iii)	Above 200 pages		68	
	Paper (The bill is expected to be charged as per actual consumption of paper for the Academy's printing jobs including cost of wastage paper permissible upto 10% for upto 1000 copies and 5% for above 1000 copies of monocolour jobs and upto 20% for upto 1000 copies and 5% for above 1000 copies of multi-colour jobs)				
	I.	Maplitho (Rate per ream of 18" x 23")			
	i)	60 gsm		69	
ii)	70 gsm		70		
iii)	80 gsm		71		
iv)	100 gsm		72		
II.	Maplitho (Rate per ream of 18" x 25")				
i)	70 gsm		73		
ii)	80 gsm		74		
iii)	100 gsm		75		
III.	Maplitho (Rate per ream of 20" x 30")				
i)	70 gsm		76		
ii)	80 gsm		77		
iii)	100 gsm		78		

Sd/-  
(Research Officer, Publication)

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
IV.	Super Sunshine (Rate per ream of 18" x 23")			
	i)	80 gsm		79
V.	Lucky Parchment (Rate per Ream of 18" x 23")			
	i)	80 gsm		81
VI.	Ledger Paper (Rate per ream of 18" x 23")			
	i)	70 gsm		82
	ii)	80 gsm		83
VII.	Indian Art Paper/Art Card (18" x 23")			
	i)	100 gsm (Rate per Ream)		84
	ii)	130 gsm (Rate per Ream)		85
	iii)	170 gsm (Rate per Ream)		86
	iv)	210 gsm (Rate per 100 sheets)		87
	v)	250 gsm (Rate per 100 sheets)		88
	vi)	300 gsm (Rate per 100 sheets)		89
	vii)	350 gsm (Rate per 100 sheets)		90

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)



Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
VIII.	Indian Art Paper/Art Card (18" x 25")			
	i)	100 gsm (Rate per Ream)		91
	ii)	130 gsm (Rate per Ream)		92
	iii)	170 gsm (Rate per Ream)		93
	iv)	210 gsm (Rate per 100 sheets)		94
	v)	250 gsm (Rate per 100 sheets)		95
	vi)	300 gsm (Rate per 100 sheets)		96
	vii)	350 gsm (Rate per 100 sheets)		97
IX.	Indian Art Paper/Art Card (Rate per ream of 15" x 20")			
	i)	100 gsm (Rate per Ream)		98
	ii)	130 gsm (Rate per Ream)		99
	iii)	170 gsm (Rate per Ream)		100
	iv)	210 gsm (Rate per 100 sheets)		101
	v)	250 gsm (Rate per 100 sheets)		102
	vi)	300 gsm (Rate per 100 sheets)		103
	vii)	350 gsm (Rate per 100 sheets)		104
X.	Royal Executive Bond 75 gsm (Rate per 500 sheets)			
	i)	A4 Size		105
	ii)	18" X 25" size 80 gsm		106
XI.	Card Sheet Covers (Rate per sheet required for both sides of A4 size book)			
	i)	A3 Size Ordinary Card Sheet		107
	ii)	A3 Size Indian Ivory Card		108

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
	XII.	Supply of Printed Visiting Cards (Rate per 100) (Print through Digital Print on 210 gsm Art Card including Design)		
	i)	Single Side		109
	ii)	Both Side		110
	XIII.	White Sticker Paper (High quality release paper for offset printing) (Rate Per Packet of 100 Sheets)		
	i)	90 gsm of 15 X 20 size		111
	XIV.	Supply of A4 size Andhra Craft (Brown) Paper Envelopes (Rate per envelope)		
	i)	80 gsm with inside lamination		112
	ii)	80 gsm without lamination		113
14	Proof Reading (Marathi / English) (Rate Per Page)			
	I.	A4 size page		114
	II.	A5 size page		115
	III.	Double Crown size page		116
15	Screen Exposure for Screen Printing Jobs of Upto A4 size (Rate per screen)			117
16	Screen Printing of job size upto 1/8 Demi size (Rate per impression)			
	I.	i)	Upto 200 copies	118
		ii)	Above 200 copies	119
17	Screen Printing of job size upto A4 size (Rate per impression)			
	I.	i)	Upto 200 copies	120
		ii)	Above 200 copies	121

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
18	Black & White Laser Printouts on xerox paper (including cost of paper) (Rate per copy)			
	I.	A4 size (Single Side)		
	i)	Upto 100 copies		122
	ii)	Upto 200 copies		123
	iii)	Above 200 copies		124
	II.	A4 size (Both Side)		
	i)	Upto 100 copies		125
	ii)	Upto 200 copies		126
	iii)	Above 200 copies		127
	19	4 colour Digital Printing on gloss paper (Rate per copy including paper)		
I.		A4 Size (100 gsm to 250 gsm Art Paper)		
i)		First/Single/Extra Copy		128
ii)		Up to 50 copies		129
iii)		50 to 100 copies		130
iv)		100 to 200 copies		131
II.		12" X 18" Size (100 gsm to 250 gsm Art Paper)		
i)		First/Single/Extra Copy		132
ii)		Up to 50 copies		133
iii)		50 to 100 copies		134
iv)		100 to 200 copies		135

Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)

Sr. No.	ITEM /SERVICE	Rate Amount in Rs. (Inclusive of all taxes, Duties, Levies, Transportation, Delivers and Handling)		ITEM NO.
		In Fig.	In Words	
	III. Printed on White/Transparent Sticker Paper (12" x 18" size )			
	i) First/Single/Extra Copy			136
	ii) Up to 50 copies			137
	iii) 50 to 100 copies			138
	iv) 100 to 200 copies			139
20	Die Making Charges (upto A4 size)			140
21	Punching Charges (Rate Per 1000 Punches) (upto A4 size)			141
22	Half Cutting Charges for sticker paper (Rate per cut)			142
23	Perforation Charges (Rate per 1000 sheets of upt to A4 size)			143
24	Machine/Hand Numbering Charges (Rate Per 100 Numbers/impressions)			144
25	Folder Pocket Pasting (using high quality Gum) (Rate Per pocket)			145
26	Envelope Making Charges (Rate Per 100 Qty)			
	I. Upto 6"X9" Size			146
	II. A4 Size			147
	III. 9" X 12" Size			148

Place:

Signature

Date:

Name of Person:

Designation:

Name of Company:

Address :

-----  
Sd/-  
(Research Officer, Publication )

Sd/-  
(Head Procurement)

Sd/-  
(Registrar)

Sd/-  
(Financial Advisor)