

## Section 4 (1)(c)

• List out the routine decisions / important policies which you foresee will affect public. Formalise the details about publications in such cases. Publish such information under this heading.

Not applicable to YASHADA

## Section 4 (1)(d)

 Prepare a list of issues in which administrative & quasi-judicial decisions are generally taken in your office. Declare that henceforth you will provide reasons for such decision to affected persons.

Not applicable to YASHADA

Note – The Public Authority / PIO can take the recourse of Notice boards, News papers, Public announcements, Media, Broadcasts, the internet, inspections for the purpose of disseminating information.